



2023 Boys Basketball State Tournament

Dear Athletic Directors and Coaches,

Congratulations on an outstanding season and being selected to host a game in the 2023 Boys State Tournament. I wanted to send a final reminder to be sure everyone understood procedures.

➤ **Responsibilities for Schools Hosting a First or Second Round Game**

Officials:	Securing three-man officiating crews, shot clock in DI games only
Athletic Trainer:	A certified licensed Athletic Trainer or medical professional on site for game
Scorer's Table:	Host will provide official clock operator and official book
Playing Court:	Playing area must be regulation size (84' x 50'), safe sideline and end line space, well maintained
Seating:	Bleacher seating for spectators of both teams should be available and adequate
Locker Rooms:	Locker room and shower facilities must be available for both teams
Restrooms:	Public restroom facilities should be adequate
Game Time:	Contact the visiting school to determine a mutually agreed upon start time
Water/cups:	Provided by host
Balls:	Warm-up balls and game ball will be provided by host
Uniforms:	Teams should bring light and dark colored uniforms. Higher seed will wear lighter color
Admission:	Admission for first and second round games is \$5.00, for all spectators over the age of 6 Home team is responsible for collection of admissions. Only VISAA passes gain admission.

➤ **Gate and Financial Policies:**

- Host school will be responsible for absorbing all expenses involved in hosting first round and quarterfinal games of VISAA championship events
- Host school must charge admission to the event and send the income with financial forms within **fourteen days** of the event to VISAA. Forms can be found on the VISAA website under "Members Only" and then "Forms"
- There will be a \$50 penalty for monies and forms not received within **fourteen days**
- There will be a \$100 penalty for monies and forms not received within **thirty days**
- Failure to charge admission at events or not returning financials forms within deadlines may result in school not hosting in that sport for the following school year

➤ **Inclement Weather Policy:**

- Host school and visiting school communicate to determine if game can be played
- If necessary, Tuesday's game will be played on Wednesday
- Wednesday's games will be played on Thursday
- Only games directly impacted will be moved, not all games in that bracket or division
- If rescheduled game cannot be played, notify me for next action (804)-731-1798
- If a game cannot be played within the allotted time, the general committee reserves the right to advance the higher seeded team to the next round
- Please keep us advised if these actions are required

Reporting Scores: - Call AP – 1.800.300.8340
- Update Max Preps
- Email Walter Westbrook - tahoops@aol.com

Let me know if you have any questions. Congratulations again for a great season and best of luck this week.

- Walter Westbrook
