



**New Members:** Schools who are interested in VISAA membership must complete the VISAA Membership Application and submit the required \$500 application fee. The application fee is to cover expenses for the visiting team. Any amount not used for the new member evaluation will be credited against the school's initial membership fee.

- The letter should:
  - Provide the name of the school's VCPE accreditation agency and the school's contact at the accreditation agency.
  - Affirm that the school will field at least one sport per season per gender for boys and girls (if the school has both genders). Current member schools that do not meet this requirement will have a grace period until 2024-25 to comply.
  - Affirm that the school does not offer athletic scholarships and, if it has a financial aid program, that it has a written financial aid policy that has been approved by the school's governing board.
  - Affirm that the school has, or has access to, safe, appropriate athletic facilities to host home contests and provide a description of such facilities.
  - Affirm that the school's athletic philosophy is consistent with the Mission and Vision of the VISAA.
  - Once submitted, the VISAA Office will arrange for a campus site visit for the purpose of meeting with leadership and evaluating facilities. The visiting team will consist of the following:
    - A VISAA staff employee
    - An administrative representative from the Executive Committee
    - Up to a maximum of four Athletic Directors

The site visit will result in a written document that communicates any concerns and/or recommendations regarding programs or facilities.

- The visiting team will submit a report at the summer VISAA Officers retreat meeting, and there will be a subsequent vote on accepting the applicant school.
- If accepted, the applicant school will be invited for provisional membership.

**Provisional Membership:** Provisional members that are in applying status are not eligible for postseason play or awards.

- Provisional membership is typically one year for schools in applying status but may be extended at the discretion of the Executive Committee. The VISAA Officers will review each provisional school for full membership at the summer meeting following the school's provisional year. Full membership may be offered at that time.

**Full membership** is contingent agreeing to following VISAA's rules and guidelines and correcting/addressing any concerns or recommendations noted by the visiting committee.

**Meetings:**

- Applying schools must have representation at the VISAA Annual Membership Meeting and applicable Regional Meeting during their provisional year.